

**Job Title: Food Education Assistant**

Position: 35 hrs/wk

Location: Kingston, ON

Job Duration: 11+ weeks, starting June 13<sup>th</sup> 2011

Compensation: \$10.25/hr

**Background**

*Loving Spoonful* is committed to enhancing access to healthy food for all in Kingston. We work on a variety of community food security projects and initiatives in Kingston including reclaiming surplus food for meal programs and agencies, community garden projects, farmers' markets, and food education

**Job Description**

**The Food Education Assistant** will work with the Loving Spoonful and Grow a Row Coordinators to support and deliver a variety of educational projects. Responsibilities include:

1. Gardening and Coordinating garden volunteers at the Acorn Donation Garden (part of the Oak St. Community Garden)
2. Supporting educational workshops and community-building events happening at the Oak St. Community Garden
3. Assisting with general promotion and outreach for Loving Spoonful at other sites, in particular raising awareness of our Grow a Row campaign
4. Running weekly children's workshops and tending a small garden at the Kingston Community Harvest Market
5. Producing a manual that will be used by Loving Spoonful to recreate children's gardening activities at other sites in Kingston and to serve as a resource for other community groups

**Education, Skills and Experience**

1. Knowledge of and interest in community food security
2. Excellent verbal and written communication skills
3. Strong time-management skills
4. Ability to work independently
5. Experience with gardening and working with children an asset

**Summer Student Job Program Hiring Parameters**

All applicants must meet the following criteria to be eligible for this position, funded by the Federal Government:

- a. between 15 and 30 years of age (inclusive) at the start of employment;
- b. was registered as a full-time student during the preceding academic year;
- c. intends to return to school on a full-time basis during the next academic year;
- d. is a student in a secondary, post-secondary, vocational or technical program;
- e. is a Canadian Citizen, permanent resident, or person on whom refugee protection

- has been conferred under the Immigration and Refugee Protection Act\* and;
- f. is legally entitled to work according to the relevant provincial/territorial legislation and regulations

\*Foreign students are not eligible.

### **Other Requirements**

1. Flexible schedule since there will be work required on evenings and weekends
2. Ability to transport donated food required
3. Access to a vehicle and driver's license preferred. Access to bicycle and comfortable with pulling a bike trailer at minimum
4. Successful completion of CPIC screening (Canadian Police Information Centre) before start-date

### **How to Apply**

Applicants must meet the requirements of the Canada Summer Jobs program in order to apply. *Please review carefully before applying.*

Submit your resume, cover letter and contact info for 2 references to [hiring\[at\]lovingspoonful\[dot\]org](mailto:hiring@lovingspoonful.org)

**Applications due Thursday June 2<sup>nd</sup> 2011, 4pm.**